



FINANCIAL SERVICES AND CONTROL POLICY MANUAL

Subject: Qualified Suppliers Policy	Approval Date: January 19, 2015	By-Law No. 02-2015
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4.12 QUALIFIED SUPPLIERS POLICY

1. GENERAL

- 1.1 The Municipality has the right to define who can be qualified to bid for work or supply goods and services to the Municipality.
- 1.2 It is the intent of the Municipality not to contract with persons for the provision of goods and services who have delinquent accounts with the Municipality.

2. DEFINITIONS

“Account” means any account owing to the Municipality by a contractor, including Municipal Taxes. In the event that the contractor operates his or her business from a personal residence, an account shall be deemed to include the Municipal taxes in respect of such residence, irrespective of whose name the property is registered in.

“Bidder” means any person who tenders a bid to the Municipality for the provision of goods or services of any kind.

“Contractor” means any person who supplies goods or services to the Municipality, and

“Overdue” means the payment due date on an account has passed without payment in full.

3. ELIGIBLE CONTRACTORS

No person is eligible to bid on a contract with the Municipality, or to contract with the Municipality to act as a contractor if that person has at the time of tender closing, or the date of contract award, an overdue account with the Municipality.

4. GENERAL

- 4.1 All Municipal employees responsible for receiving bids, or contracting on behalf of the Municipality shall make enquiries of the Treasurer of the Municipality to determine whether a bidder or possible contractor is eligible to supply to the Municipality.
- 4.2 This Policy shall form part of the Municipal Procurement Policy.
- 4.3 The Municipal Council may waive a provision of this Policy if it is deemed in the interests of the Municipality to do so.



The Corporation of the Municipality of Red Lake

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5. SET OFF

Where money is owed to the Municipality by a contractor, the Treasurer shall set off such amount against any amount to be paid by the Municipality to the contractor.